

## **Policy and Procedure for Scholarship Funds Distributed by the Student Chapter of the Delaware Section of the American Water Resources Association**

### **Funding:**

The Student Chapter can distribute the amount of money raised at the annual dinner the prior academic year in student scholarship per academic year.

- An individual student is allotted a maximum of the amount of money raised at the annual dinner the prior academic year per academic year.
- An individual student can only apply for funds one time per year even if the amount is less than the amount raised at the annual dinner the prior academic year.
- Multiple students can apply for funding as long as the total amount distributed is less than the amount raised at the annual dinner the prior academic year per academic year.
- Funds not used each year will go back into the general student fund.

### **Requirements:**

- Must be a member of DE AWRA Student Section.
- Students must present research at the conference (either orally or poster) and must provide proof of accepted abstract.
- Funding is available for undergraduate and graduate students.
- Funds can be used for local, regional, or national conferences in which water science and/or policy are the main focus.

### **Procedure:**

Application must be submitted to the Student Chapter at [de.awra@gmail.com](mailto:de.awra@gmail.com). Student Chapter board members will review the application and forward it to the Student Section Advisor or designee.

The approval of the majority of the Student Chapter board with approval of the Student Section Advisor or designee are needed to finalize a scholarship.

Students must make conference arrangements and present receipts to the DE AWRA Student Section Treasurer for reimbursement for expenses.

**APPLICATION**

Name \_\_\_\_\_

DE AWRA Student Section Member  Yes  No

Affiliation (College/Department) \_\_\_\_\_

Name of Conference to Attend \_\_\_\_\_

Dates of Conference \_\_\_\_\_

Conference Location \_\_\_\_\_

Research to Present (Oral or Poster) \_\_\_\_\_

Reason to Attend Conference \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Total Funds Requested \_\_\_\_\_

\*Attach Total Conference Budget